

OLD MILVERTON AND BLACKDOWN JOINT PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON
MONDAY, 15TH. MAY 2017 AT OLD MILVERTON VILLAGE HALL**

PRESENT: Councillors J.M.Lander (Chairman), J.Emmerson and Mrs.A.Kelsey; County Councillor W.Redford; District Councillors G.H.Cain and Mrs. A.M.Stevens (for items 1814 to 1823).

APOLOGIES FOR ABSENCE: Councillors Mrs. L.Keeling (in retrospect) and W.M.O. Tansey; District Councillor Miss H.Grainger; and PC Wendy Burrows.

1814. ELECTION OF CHAIRMAN

It was unanimously agreed that Cllr. J.M. Lander be elected Chairman.

1815. ELECTION OF VICE-CHAIRMAN

It was unanimously agreed that Cllr. Mrs. A. Kelsey be elected Vice-Chairman.

1816. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 15th. May 2017 were approved for signature by the Chairman.

1817. MATTERS ARISING FROM PREVIOUS MINUTES

(a). There had been no further developments in the District Council's 2015 election charges issue. Meanwhile the matter had contributed to WALC's putting forward a Government petition that "(1) Election fees charged to Parishes are of a regulated level by the introduction of a standard published system for charging; and (2) Final bills should be restricted to no more than 15% on estimated charges made to Parishes in order that Parishes can budget more accurately".

(b). The Clerk had had amicable discussions with the firm operating from Cottage Farm since when matters had improved regarding heavy delivery vehicles, by having a majority of deliveries made to their warehouse and apprising deliverers of the problems in using this dead-end narrow road.

(c). Nothing further had been heard from St. James's Parochial Church Council regarding the matter of a defibrillator.

(d). A major rodding of drains was underway to relieve the major flooding of Old Milverton Lane near the Nuffield Hospital.

(e). The CIL Draft Charging Schedule had been submitted for examination on 28th. April 2017: the Clerk was asked to check that the Parish Council's submission had been included.

(f). The proposed review of Warwick District Council's Electoral Boundaries had been deferred to November 2017 in view of the imminent General Election.

1818. OLD MILVERTON STREET FURNITURE

(a). The Clerk had arranged a meeting with Mr. Dave Moorcroft to discuss the work he had been engaged to carry out in Old Milverton.

(b). Cllr. Mrs. Kelsey produced a draft of a plan and key illustrating Old Milverton's heritage features, for posting on the village notice board and suggestions were made as to the final

version. Similarly, she was working on appropriate wording for a plaque to mark the site of the former Village Pound.

1819. REVIEW OF PARISH COUNCIL'S REGULATIONS

The Parish Council's Financial Regulations, Risk Management Plan and Internal Audit Procedures were reviewed: since new Financial Regulations had been adopted only in March 2016 and as circumstances relating to the Risk Management Plan and Internal Audit Procedures had remained unchanged since the previous review in May 2016, it was agreed that all should remain in force unamended. However, it was agreed to consider shortly an addition element in the Risk Management Plan relating to computer safeguarding, in view of a current world-wide cyber attack.

1820. AUDIT OF 2016-17 ACCOUNTS

The 2016-17 accounts were to be audited by Grant Thornton UK LLP of Liverpool. This required completion of the usual Annual Return, which included a statement of the Parish Council's approved income and expenditure records based on the accounts at Appendix A. It also included completion of a Statement of Assurance, to which it was agreed that each question, separately considered, be answered in the affirmative, except that a question on Trust Funds was not applicable. The Return was approved, for signature by the Chairman and the Clerk, ready for submission. The accounts had been audited by Internal Auditor, Mr. N.M.Pratt, to whom grateful thanks were expressed for his assistance in this matter.

1821. CONSIDERATION OF 2016-2017 ACCOUNTS

The 2016-2017 Accounts were approved as at Appendix A, supporting bank statements having been made available and verified. The accounts would be displayed on the Parish Notice-Boards for 15 days.

1822. WARWICK DISTRICT LOCAL PLAN

The Parish Council's interest in Warwick District Council's Local Plan remained since areas earmarked for the site of a Park and Ride area remained, both in Old Milverton and Blackdown Parishes, thereby blighting properties. It was thought that the Old Milverton site had been left in inadvertently, since, at the Public Examination many had interpreted an observation of the District Council's representative that this area would be struck out. The Parish Council's submission had been made, following advice from Hunter Page Planning Limited.

1823. OLD MILVERTON AND BLACKDOWN NEIGHBOURHOOD PLAN

With the near-completion of the Local Plan and the settlement of Parish boundaries, the development of an Old Milverton and Blackdown Neighbourhood Plan could be considered, and Cllr. Lander would convene a meeting to discuss the way forward.

1824. CORRESPONDENCE AND ANNOUNCEMENTS

(a). A request was received from Leamington Rugby Football Club for the Parish Council's support for a triple project to improve its 3rd Team pitch lighting, a green plan to improve club facilities and the repair of a septic tank. The Clerk was asked to obtain further details of the lighting project, since the "escaping" of extra lighting would cause concern, but would be content to give its support to the other two elements, which would support the Club's application for funding: its attitude to the lighting project would be considered when further details were available.

(b). Especially in view of the possible change of use of Jephson House to residential (see 1825 W17/0407 below) and the consequent increase in traffic it was agreed that representations be made to the County Council to amend the 40 mph speed limit on Stoneleigh Road between the Stoneleigh Road-Bericote Road and Stoneleigh Road-Kenilworth Road Roundabouts to 30 mph.

(c). Coventry Airport was consulting on redefined flight paths which it claims should result in more accurate and consistent approaches. A "drop-in" session would be held on 21st, June 2017 between 11.0 am and 7.00 pm and Cllr. Mrs. Kelsey agreed to arrange a visit, ideally as a group, to decide whether any submissions should be made.

(d). Cllr. Mrs Kelsey described a problem she had had with a missing recycling Red Box, which had been returned after a while, but the District Council had been unsympathetic about the problem. It was agreed to monitor any further such problems and it was recommended that she write to her District Councillors about the matter.

1825. PLANNING APPLICATIONS

(a). There had been no further advice concerning issues relating to Quarry Park, Old Milverton Lane.

(b).The following were noted in accordance with details previously circulated:

W16/2046 Llandrecies, Church Lane, Old Milverton

Erection of replacement dwelling
REFUSED

W17/0062 Land off Sandy Lane, Blackdown

Installation of flood- lighting and illumination of path to pavilion and car park
OBSERVATIONS: No objection.

W17/0155 Blackdown, Old Milverton Lane, Old Milverton

Change of use from medical facility to create 6 apartments for over-55's
GRANTED.

W17/0407 Jephson House, Stoneleigh Road, Blackdown

Change of use to residential flats
OBSERVATIONS: No objection, but query about traffic access and indication of wish for Stoneleigh Road traffic speed limit to be 30 mph (see 1824 (b) above).

W17/0524 Highfield Barn, Sandy Lane Farm, Old Milverton Lane, Old Milverton

Single storey extension
OBSERVATIONS: No objection.

W17/0563 Nuffield Warwickshire Hospital, Old Milverton Lane, Old Milverton

Single- and two-storey extension and associated works
OBSERVATIONS: No objection, but observations made about drainage arrangements and the desire for better signage at the access. The Clerk was asked to add to the observations the Parish Council's concern about expected increased traffic.

1826. APPROVAL OF ACCOUNTS

The accounts specified in the schedule provided to Members were approved for payment, including one for £191.42 for administrative expenses, £121.38 for WALC subscription, £281.53 insurance premium and £3,276.00 for Professional fees in connection with the Park and Ride element of Warwick District Local Plan.

1827. ITEMS FOR FORTHCOMING MEETINGS

Cllr. Mrs Kelsey announced that a Tidy Day was being arranged for Sunday, 25th. June 2017.

1828. PUBLIC PARTICIPATION

None

CHAIRMAN

**OLD MILVERTON AND BLACKDOWN JOINT PARISH COUNCIL
Summary of Receipts and Payments for year ended 31st. March 2017**

<i>2015-16</i>	RECEIPTS	£	<i>2015-16</i>	PAYMENTS	£
<i>14,000</i>	Precept	14,000	<i>2,100</i>	Clerk's salary	2,325
<i>25</i>	Bank Interest	20	<i>548</i>	Administration	1,008
	Local Plan contribs	16,960	<i>266</i>	Insurance premium	275
<i>2,182</i>	V.A.T. refunds	2,380	<i>165</i>	Hire of meeting places	120
			<i>233</i>	Subscriptions	234
			<i>100</i>	Audit Fees	100
				2015 Election expenses	1,750
			<i>4,500</i>	Warwick DC Local Plan	10,769
			<i>3,000</i>	Neighbourhood Plan	
			<i>2,825</i>	Purchase of OM plant barrel	45
			<i>37</i>	Speed Gun equipment	
			<i>100</i>	Queen's 90 th . Birthday event*	
			<i>367</i>	Website administration	236
			<i>2,110</i>	VAT on Payments	2,188
<u><i>16,207</i></u>		<u>333,60</u>	<i>16,351</i>		<u>19,050</u>

Receipts and Payments Summary

		£
	Balance brought forward 1 st . April 2016	40,539
Add	Total receipts	33,360
Less	Total payments	(19,051)
		<u>54,848</u>
	<i>These cumulative funds are represented by:</i>	
	Current Account balance 31 st . March 2017	19,327
	Deposit Account balance 31 st . March 2017	35,815
		<u>55,142</u>
	Less uncashed cheques no. 100756, 757,759,761).	(294)
		<u>54,848</u>

Signed _____
Chairman

Responsible Financial Officer

Notes:

ASSETS

Assets are defined as land and buildings, and plant and equipment with a significant value in relation to the Parish Council's financial activities

At 31st. March 2017 the following assets were held:

Old Milverton notice board	1,413
Blackdown notice board	1,413
Bench on Old Milverton Village Green	710
Old Milverton Village Green Jubilee Plaque	445
Blackdown Jubilee Plaque and Tree	260
Old Milverton Plant Barrel	<u>45</u>
	4,286

The basis of the value of these assets is based on the original purchase price

DEBTS OUTSTANDING

2015 Election contributions: £1,390 (in dispute)

GRAHAM E.COOPER
Clerk to the Council

May 2017

Annual Summary of Accounts 2016-17