

OLD MILVERTON AND BLACKDOWN JOINT PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING HELD ON
MONDAY, 13TH. MAY 2019 AT OLD MILVERTON VILLAGE HALL**

PRESENT: Councillors J.Emmerson (in the Chair), Mrs. L.Keeling, M.Rayner and W.M.O. Tansey; and County Councillor W.Redford.

This was the first meeting following Parish Council Elections on 2nd. May 2019, when Cllrs. Emmerson, Mrs. Keeling and Tansey were re-elected unopposed, resulting in two vacancies for Old Milverton Parish which the Parish Council was entitled to fill by co-option.

In the absence of the previous Chairman and Vice-Chairman, the meeting resolved to elect Cllr. Emmerson to oversee the opening of the meeting.

1957. ELECTION OF CHAIRMAN

It was unanimously agreed that Cllr. Emerson be elected Chairman.

1958. ELECTION OF VICE-CHAIRMAN

It was unanimously agreed that Cllr. Tansey be elected Vice-Chairman.

1959. APOLOGIES FOR ABSENCE

Apologies for absence were received from all District Councillors from wards covering the Parishes - Councillors Mrs. C.P.Gifford, W.Gifford and Mrs. S.Syson (Leamington Milverton Ward) and Councillors A. Boad, Mrs. H.M.Calver and P.Kohler (Leamington Lillington Ward).

1960. CO-OPTION OF TWO MEMBERS TO THE PARISH COUNCIL

Five applications had been received, to fill the two Milverton vacancies, from Mr A.Entwistle of Blackdown, Mr. A.Fitzpatrick of Old Milverton , Mrs. R.Pope of Old Milverton, Mr. M.Rayner of Old Milverton and Mrs. J.Webb of Milverton, Royal Leamington Spa.

(a). On consideration of the first vacancy, Mr. M.Rayner was elected unanimously for co-option.

(b). On consideration of the second vacancy Mrs. R.Pope was elected unanimously for co-option.

[The order of these two elections was not significant].

1961. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 18th. March 2019 were approved for signature by the Chairman.

1962. MATTERS ARISING FROM PREVIOUS MINUTES

(a). The District Council Building Surveyor was placing an order for the replacement of the Stoneleigh Road street sign at the junction of Stoneleigh Road and Sandy Lane, together with other local signs which he considered in need of replacement.

(b). The Highways Engineer had arranged to have the foot way cleared and sided out along Old Milverton Road from the village sign to the allotments.

(c). The Highways Engineer had arranged for drainage pipes in Church Lane to be jetted out. The gully outside number 3 appeared now to go nowhere and therefore he proposed to install a new one connecting with to the ditch.

(d). The Highways Engineer had placed the order for the provision of signage to be attached to the lamp standard on Old Milverton Village Green to replace that lost when the previous column was destroyed in a highways accident.

1963. REVIEW OF PARISH COUNCIL'S REGULATIONS

The Parish Council's Financial Regulations, Risk Management Plan and Internal Audit Procedures were reviewed: since each had been reviewed in May 2018 and circumstances relating to them had remained unchanged it was agreed that all should remain in force unamended.

1964. CONSIDERATION OF 2018-2019 ACCOUNTS

The 2018-2019 Accounts were approved as at Appendix A, supporting bank statements having been made available and verified. The accounts would be displayed on the Parish Notice-Boards for 15 days.

1965. AUDIT OF 2018-19 ACCOUNTS

At its meeting on 27th. November 2017 (minute no. 1868) the Parish Council had decided that Annual External Audits should take place every three years: in respect of 2018-19 the Parish Council was required to submit a Certificate of Exemption to the Auditors, PKF Littlejohn LLP, to be copied on to the Parish Council's website together with the other forms as follows:

(a). The accounts had been audited by Internal Auditor, Mr. N.M.Pratt, who had completed the Annual Internal Audit Report 2018-19, to whom grateful thanks were expressed for his assistance in this matter.

(b). Approval was given to the Annual Governance Statement 2018-19 which entailed answering each question in the affirmative, except one on Trust Funds which was not applicable. This was duly signed by the Chairman and the Clerk

(c). Approval was given to the Accounting Statements 2018-19 entailing a statement of the Parish Council's approved income and expenditure records based on the accounts at Appendix A approved under minute no.1964. This was duly signed by the Chairman and the Clerk.

(d). Approval was given to the completion of the Certificate of Exemption, which was duly signed by the Chairman and the Clerk.

(e). An Analysis of Variances, Bank Reconciliation and Notice concerning exercise of public rights.

1966. CORRESPONDENCE AND ANNOUNCEMENTS

The Highways Engineer had reported that he had had the Church Lane verges tidied and repaired by the Village Hall and filled in potholes. He had written to a number of landowners requesting that their hedges be cut back near Lodge Cottage and the edge of Old Milverton Road had been repaired. Sandy Lane, Blackdown, had been repaired together with edges and pot holes. The gully near Nuffield Hospital had been jetted and repaired and he was due to have Kenilworth Road resurface-dressed from Blackdown Roundabout to Northumberland Road.

1967. PLANNING APPLICATIONS

(a). The Parish Council noted the following Planning Application:

W18/0356 Moorfields (Leamington RFC), Kenilworth Road, Blackdown

Change of use of part overflow car park (to left of entrance) to hand car wash with surface works

OBSERVATIONS: The Parish Council had objected and the application had been refused. The case was taken to appeal which was DISMISSED

(b). The Parish Council confirmed the following responses:

W18/2289 Moorfields (Leamington RFC), Kenilworth Road, Blackdown

Additional lighting and columns to replace those on one side of the pitch

OBSERVATIONS: The Parish Council submitted "No objection"

W19/0001 Moorfields (Leamington RFC), Kenilworth Road, Blackdown

Display of 2 non-illuminated free standing signage boards at entrance

OBSERVATIONS: While the Parish Council did not object to the principle of erecting new signs it did object to their formation and appearance. Their positioning appeared to be too near the carriageway so as to constitute an unnecessary distraction to motorists. The appearance of the signs also appeared to be somewhat garish and more suitable for an industrial estate whereas their siting would be within the Green Belt; in addition, there was a possibility that other content might be added to the signs in the future increasing their "busy" appearance. In recent times proposals for other signs on the area had been toned down to constitute a more discreet appearance in this rural setting on this important approach to Leamington Spa. As far as regulations permit, therefore, the Parish Council would like the applicants to re-consider the siting and the appearance of the proposed signs. In the context of this Application, the Parish Council would like to see a review of all existing signs and removal of ones that would be superseded if the present Planning Application were approved.

W19/0326 12 Old Milverton Road, Old Milverton

Proposed new access.

GRANTED

W19/0329 12 Old Milverton Road, Old Milverton

Erection of 3-bedroom 2-storey house, garage and associated external works

OBSERVATIONS: Objection mainly based on inappropriate development in the Green Belt (advice given by Ridge and Partners LLP). REFUSED

W19/0645 Helen Ley Care Centre, Bericote Road, Blackdown

Single and two storey extension and external alterations to two-storey wing

OBSERVATIONS: No objection providing the total extensions to the original building accrued over the years, do not exceed the 30% allowance and is totally compliant with National Planning Policy Framework (NPPF) conditions in the Green Belt. Additionally, in not opposing this application the Parish Council did so on the condition that the future use of the extensions is limited to the existing use of the site. If planning permission were granted without this condition it maintained that the special circumstances required by the NPPF to allow such development in the Green Belt would not have been properly applied. In the event of not fulfilling this condition the development should be refused as the harm to the Green Belt outweighs any benefits from permitting the development. The Local Planning Authority should impose conditions to control

any permission granted, in particular the creation of additional use class C2 accommodation.

1968. APPROVAL OF ACCOUNTS

The payments specified in the Schedule provided for Members, including £213.41 for administrative expenses, £156.00 on professional advice in respect of a planning application, £126.00 subscription to Warwickshire Association of Local Councils and £252.28 in respect of 2019-20 insurance premium were approved and cheques were issued following the meeting.

1069. ITEMS FOR FORTHCOMING MEETINGS

(a). Attention was required to highways, which the Clerk was asked to pursue. The sight-line looking right along Stoneleigh Road from Sandy Lane (coming from Lillington Road) was somewhat obscured by an overgrown hedge. There was a pothole in the foot way near Rocklands, Stoneleigh Road.

(b). It was queried whether the building disallowed at Kenlea had now been removed.

(c). it was agreed that enquiries be made for the installation of two planters in Church Lane.

(d). The Clerk was asked to liaise with Mrs Ann Kelsey regarding arrangements for the Village Tidy Day on Sunday 26th. May 2019 and to enquire whether arrangements were in hand for the District Council to dispose of the resulting refuse.

(e).The Clerk was asked to enquire whether Mrs. Ann Kelsey was willing to continue to liaise with Neighbourhood Watch and to inform the Clerk of developments.

(f).Cllr. Redford drew attention to the next date of the Community Forum on 19th. June 2019; the following one would take place next September.

1970. PUBLIC PARTICIPATION

None

APPENDIX A

**OLD MILVERTON AND BLACKDOWN JOINT PARISH COUNCIL
Summary of Receipts and Payments for year ended 31st. March 2019**

<i>2017-18</i>	RECEIPTS	£	<i>2017-18</i>	PAYMENTS	£
14,000	Precept/Sup't Grant	14,000	2,418	Clerk's salary	2,481
17	Bank Interest	65	675	Administration	610
978	V.A.T. refunds		282	Insurance premium	243
			120	Hire of meeting places	120
			229	Subscriptions	238
			200	Audit Fees	50
			3,730	Warwick DC Local Plan	
				Neighbourhood Plan	936
			903	Plan. Apps. Prof. Advice	1,740
			1,650	Improvement grants	
			418	OM installations	
			131	Website administration	404
			969	VAT on Payments	
<i>14,995</i>		14,065	<i>11,725</i>		6,822

In 2018-19 VAT is included in each appropriate payment and is not shown separately

Receipts and Payments Summary

		£
Add	Balance brought forward 1 st . April 2018	58,118
	Total receipts	14,065
Less	Total payments	<u>(6,822)</u>
		<u>65,361</u>
	<i>These cumulative funds are represented by:</i>	
	Current Account balance 31 st . March 2019	14,659
	Deposit Account balance 31 st . March 2019	<u>50,897</u>
		65,556
	Less uncashed cheques no. 100820, 821, 823.	<u>(195)</u>
		65,361

Signed _____
Chairman

Responsible Financial Officer

Notes:

ASSETS

Assets are defined as land and buildings, and plant and equipment with a significant value in relation to the Parish Council's financial activities

At 31st. March 2019 the following assets were held:

Old Milverton notice board	1,413
Blackdown notice board	1,413
Bench on Old Milverton Village Green	710
Old Milverton Village Green Jubilee Plaque	445
Blackdown Jubilee Plaque and Tree	260
Old Milverton Plant Barrel	45
Old Milverton "Old Village Pound Site" notice	<u>184</u>
	4,470

The basis of the value of these assets is based on the original purchase price

GRAHAM E.COOPER
Clerk to the Council

May 2019

Annual Summary of Accounts 2018-19